COVID-19 Vaccination Record Submission Process

The following tip sheet guides UCSF students through the process of uploading their COVID-19 vaccination record.

1. Be connected to a UCSF network or sign on to Pulse Secure VPN.
2. Go to https://ohsportal.ucsfmedicalcenter.org/ and click on the button.

3. Attach the vaccination record by clicking on the button. After attaching the vaccination record, check BARS-CoV2 (COVID-19) Vaccination and click the button. Once you click submit, your vaccination record has been uploaded and you will not be able to return to this page.

4. Your vaccination record has been successfully submitted to Occupational Health Services. Thank you.