



Student Academic Affairs

UCSF Student Health and Counseling Services
Addendum to HIPAA Notice of Privacy Practices

The UCSF Notice of Privacy Practices was written to address the needs of the entire UCSF Health System. All UCSF health care entities use the same notice. As the notice was not tailored to specifically address UCSF Student Health and Counseling Services (SHCS), the following information adds additional clarification.

- Student Health & Counseling has a separate medical record system from UCSF Medical Center. The care you receive at SHCS is included in the SHCS medical record only. If you are referred for an x-ray or specialty service to a UCSF Medical Center provider your medical information will be stored in their medical record system.
- To request a copy of your medical information, an addendum or amendment to your record, a list of disclosures, a restriction to your medical information, confidential communication, or a copy of this notice; submit a request in writing to UCSF Student Health & Counseling Services, 500 Parnassus, Millberry Union, P8 Level, Room 005, Box 0722, San Francisco, CA 94143-0722. We request all requests for release of medical information be submitted on our standard, HIPAA compliant release form available on the SHCS website.

The types of requests you may make of your medical information listed above are described in detail on pages 8-11 of the "Notice of Privacy Practices".

- If you have any question or complaint regarding your medical information residing within SHCS, please contact UCSF Student Health & Counseling Services, 500 Parnassus, Millberry Union, P8 Level, Room 005, Box 0722, San Francisco, CA 94143-0722 or by calling 415.476.1281.
- Medical records of registered students of the University of California maintained by SHCS are governed by the Family Educational Rights and Privacy Act (FERPA), not HIPAA. All other persons receiving care at SHCS are covered by HIPAA.
- No students have access to your SHCS medical information. Students do not rotate through SHCS and are therefore not exposed to any clinical information in the SHCS medical record. SHCS does have primary care residents and psychiatry residents.

Thank you.

UCSF Student Health and Counseling Services Staff